



## Spring Term Clubs 2026 – Lower School and Upper School

Dear Parents/ Carers,

**Please ensure you read the information below carefully, as there have been changes to the booking system.**

### **Key Club Dates -**

- Wednesday 3<sup>rd</sup> of December, 19:00 – Clubs Open for Booking
- Monday 12<sup>th</sup> January – Clubs begin for Lower and Upper school
- Friday 16<sup>th</sup> January – last day to book clubs at Lower and Upper school
- Friday 20<sup>th</sup> March – All Clubs finish

### **Club sign up summary**

- First come, first served booking for both Lower and Upper School
- Lower School and Upper School Internally run clubs - pay at the time of booking to secure a place. We do accept childcare vouchers or card payment via the site.
- Lower School and Upper School External Clubs – Please see under description on Magic Booking for payment method, under each club. Any registration forms that need completing will be emailed separately. No voucher payments accepted. Payments are expected in advance.

### **Limits on bookings for certain Upper School Homefield-run clubs:**

- Cookery – only one booking per academic year.
- Sewing – only one booking per academic year.
- Basketball clubs – only one booking per term.

### **How do I apply?**

After a lengthy discussion we will be using Magic Booking again this term so we can offer childcare vouchers as a payment option.

Since September, Magic Booking have said they have invested in additional server infrastructure so the website should not crash when bookings open. We have also informed them that our clubs will be going live at this time.

If you have not already registered, then please go to - <https://centres.magicbooking.co.uk>. Please enter your email that you have registered with at the school and reset password to log in and start booking.

Please ensure you select '**ALL**' sessions when booking a club otherwise you may get an error and your child's place at the club will not be secured.



# HOMEFIELD PRIMARY SCHOOL & SSC

Aiming high together

Diane South  
Head Teacher



Tel: 01903 204141 [www.homefield-primary.co.uk](http://www.homefield-primary.co.uk)

## **How do I apply for a free Pupil Premium place?**

Please email [clubs@homefield-primary.co.uk](mailto:clubs@homefield-primary.co.uk) to request a PP space within a club. Please note that you are not guaranteed the requested club/s until you receive an email confirmation of a free place being allocated. **If you pay for a club and then request it to be a PP place, then this would not be accepted, and a refund would not be given.**

## **What next?**

Once you have booked the clubs for your child, please make sure your child knows which clubs they are attending on which day. **Please emphasise that once they are booked on to a club then they must commit to attending all sessions as a refund will NOT be issued.**

## **What if a club is cancelled?**

For clubs that are cancelled, parents will be notified as soon as possible via Provider / MCAS / Magic Booking noticeboard, and you will be asked to confirm collection arrangements.

## **Dates Clubs are not running in Spring Term 2026:**

- Tues 17<sup>th</sup> March – upper school - No Dodgeball and Benchball
- Thurs 19<sup>th</sup> March – upper school - No Dynamic Dance Club

Please note that if you have any concerns about your child's wellbeing at the club, please speak directly to the Club Provider. It is their responsibility to deal with any concerns or incidents occurring during the session at the Club. To reassure you; we complete all the necessary safeguarding checks for any clubs that take place as part of our after-school clubs' provision. However, West Sussex have asked Schools to remind parent/carers that it is your responsibility to check out any other clubs or groups your child attends. All Providers should be able to send you their Safeguarding Policy and assure you that their staff are DBS checked. Local clubs affiliated to regional and national organisations should have all this in place, which will be easily accessible to view. If parents/carers have any concerns about the safeguarding arrangements at any club for children and young people in West Sussex, then please contact WSCC integrated Front Door on 01403 229900 or email [SCchildrenservices@westsussex.gov.uk](mailto:SCchildrenservices@westsussex.gov.uk)

I hope you find this information simple to follow and that you can book into the clubs you wish for next term. Further Guidance and Frequently Asked Questions can be found on the website.

Kind Regards,

**The Homefield Admin Team**