

HOMEFIELD PRIMARY SCHOOL & SSC

Aiming high together



TRAVEL PLAN

Statement and Procedures

Reviewer: S DAWKINS
Date: April 2025
Next Update: April 2028

Date completed: April 2025

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Position: Class teacher

Introduction

Homefield Primary School is a school of 712 pupils aged 4 – 11. The school is currently located on two sites, lower site and upper site. The lower site is situated on the outskirts of Worthing town centre, on a busy main road that serves the hospital. The upper site is situated on the outskirts of Worthing town centre, on a road near Homefield park. The school community is made up of children from the immediate surrounding area, from the town itself. The lower site has some pupils come from further afield that use taxis as it has an SSC (Special Support Centre) for ASD (Autism Spectrum Disorder). The two school sites are open from 8.45 a.m. – 3.15 p.m. Both school sites also provide a Breakfast Club (child care) from 7.45 and many after school clubs until 4.15pm. Both school sites have car parks, for staff only, and immediate off-street parking is restricted.

Travel Plan Working Group

The 'Working Group' consists of a class teacher, the school council and a Governor. The class teacher liaises with the school council lead and coordinates meetings or passing on information when needed.

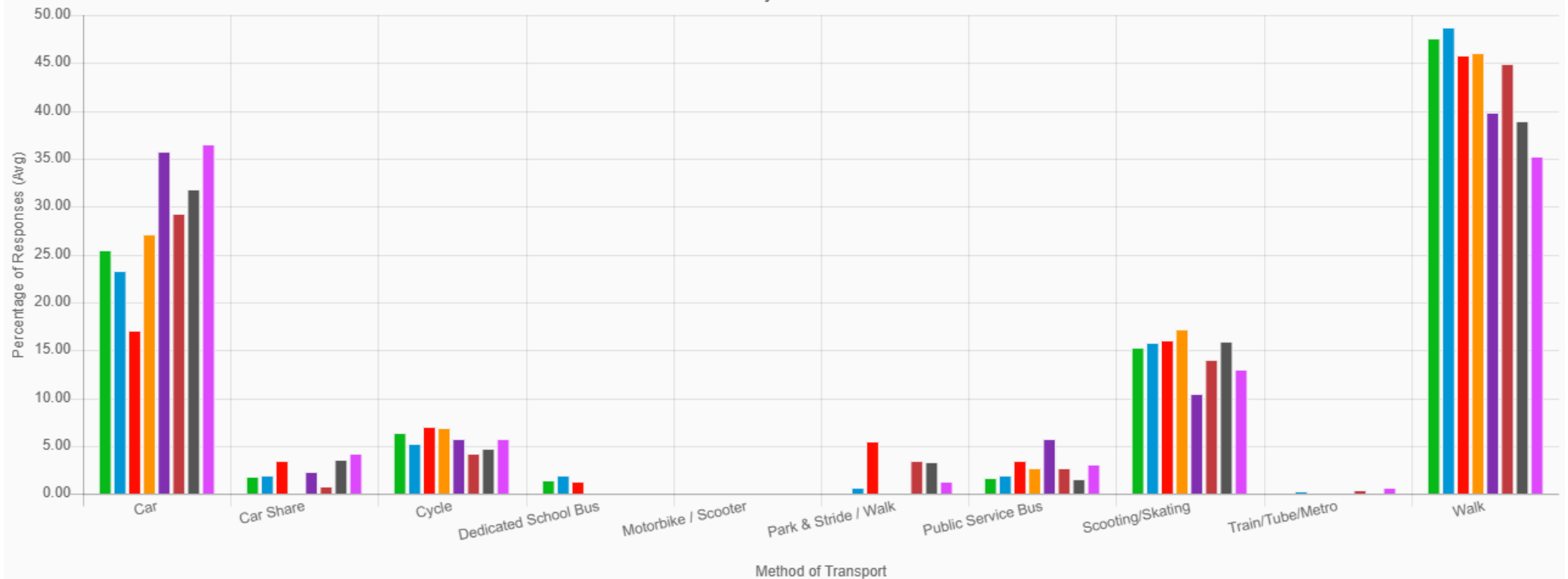
Current Travel to School – Survey Results

Using Walk to School data we are able to monitor pupils travel habits and investigate any trends or changes in modal shift.

Statistics for 2023/2024 from lower site before the merge of the two schools.

Usual: Walk	36.00	Usual: Walk %	39.13
Usual: Cycle	7.00	Usual: Cycle %	7.61
Usual: Scooting/Skating	0.00	Usual: Scooting/Skating %	0
Usual: Public Service Bus	4.00	Usual: Public Service Bus %	4.35
Usual: Dedicated School Bus / Taxi	0.00	Usual: Dedicated School Bus / Taxi %	0
Usual: Park & Stride/Walk	0.00	Usual: Park & Stride/Walk %	0
Usual: Train/Tube/Metro	2.00	Usual: Train/Tube/Metro %	2.17
Usual: Car Share	4.00	Usual: Car Share %	4.35
Usual: Car	39.00	Usual: Car %	42.39
Usual: Motorbike / Scooter	0	Usual: Motorbike / Scooter %	0
Usual: Total	92.00		
Usual: Total Participation %	155.93		

Survey Results i



Action Plan and Identified areas of concern

We encourage children and parents to come to school in a sustainable way. Many children use scooters or bikes and the positives of the restricted parking zones is that more children do walk part of the way.

Areas of potential concern/hazard:

Location	Identified Concern	Action	Responsible Persons	Aspired Outcome
Front of lower school site.	<p>Parents parking on zig zags or near the crossing</p> <p>Taxis and other vehicles arriving/leaving</p>	<ul style="list-style-type: none"> Barrier to car park installed Roadside barrier erected through council funding One way system in place and exit gate locked during arrival and leaving times. Barrier installed to limit vehicle access 	Premises Officer	<ul style="list-style-type: none"> Car park is a safe place Children are accompanied by parents and that they keep to the path Parents do not jump over the barrier

		<ul style="list-style-type: none"> • Premises officer monitors traffic situation and locks/unlocks gates when safe to do so • Staff only allowed to arrive and depart at certain times 		
Front of upper site.	<p>Parents parking on zig zags or near the pedestrian crossing</p> <p>Taxis and other vehicles arriving/leaving</p>	<ul style="list-style-type: none"> • Gated entrance with keypad code for access. • Staff only allowed to arrive and depart at certain times • 	School staff	<ul style="list-style-type: none"> • Car park is a safe place • Children are accompanied by parents and that they keep to the path
Second pedestrian entrance and entrance of second staff car park at the upper site.	<p>Parents parking on yellow lines or near the pedestrian crossing</p> <p>Taxis and other vehicles arriving/leaving</p>	<ul style="list-style-type: none"> • Member of SLT 'mans' the entrance AM and PM. • Staff only allowed to arrive and depart at certain times • Located spaces given to staff at car park to limit excess cars. 	SLT	<ul style="list-style-type: none"> • Car park is a safe place • Children are accompanied by parents and that they keep to the path • SLT assists with safe exit of any cars leaving the car park. • Pedestrian entrance is a safe place.
Distance	Out of catchment, parents who work and taxis	<ul style="list-style-type: none"> • Parents are encouraged to park considerately via Parent mail and Newsletters • Parking zones ensure that parents park and drop quickly • Children encouraged to use scooters to come to school • Taxis arrive promptly before the whole school exit time, and are escorted in and out 	Head Teacher Parent/carers	<ul style="list-style-type: none"> • Constant complaints from neighbours and other parents to diminish • Parent/carers take some self-responsibility and park safely • Children use the scooter facilities to park their scooters
Neighbouring Roads	Parent/carers park dangerously and discourteously, often blocking people in.	<ul style="list-style-type: none"> • School responds swiftly to complaints • Sign put up on school gates to remind about safe parking. • We speak to parents who park across drives as we regularly get complaints from neighbours in our community 	Office staff inform parents and community how to respond to irresponsible parking PO/HT to remind parents	<ul style="list-style-type: none"> • That the community parks respectfully • Complaints from neighbours and other adults cease • That police/parking officers act on the complaints and support the school in its work

<p>Persistent Dangerous Parking by Parent/carers on corner of Winsor Road at the lower site.</p>	<p>Parking on the corner of Windsor Road and Lyndhurst Road. Blocking a safe path to cross the road. Parking dangerously in Chester Avenue so that they can use the alley way into school.</p>	<ul style="list-style-type: none"> • Proactive discussions with offenders from HT and Premises Officer • Other adults encouraged to report • Parent has spoken to the Parking office and requested more support from Parking Officers and PSCOs • Standing item on Newsletter, Face Book and emails • Complaints from other adults and neighbours – this is difficult for the school to handle as little they can do • Other parents speak to offenders but sometimes these conversations are tricky and can become confrontational 	<p>Office staff inform parents and community how to respond to irresponsible parking PO/HT to remind parents Adults reminded about the system of reporting to the Police</p>	<ul style="list-style-type: none"> • Parents to park responsibly • Police to act on any reports • Have a proactive presence outside the school • Neighbours in the community to realise that school can do very little but follow advice of reporting
<p>Implementation of barriers/bollards on the corner of Windsor Road and Lyndhurst Road and Lyndhurst Road and Chester Avenue at lower site.</p>	<p>Parent/carers and other adults visiting the area park in places that cause danger to those crossing the roads or using the pelican crossing</p>	<p>Plastic bollards installed to the side of the school entrance to discourage parking there.</p>	<ul style="list-style-type: none"> • School and local councillor • West Sussex highways 	<ul style="list-style-type: none"> • That a fatality is avoided

Initiatives and Promotions

We participate in Walk to School weeks each year and promote healthy ways of life with the children. We have secure parking for scooters and bikes on the school sites, which is used well by a lot of parents and carers.

We have our Mode Shift Stars Award and continue to identify ways to make our school safer. We promote risk taking and responsibility. Children are taught how to make take calculated risks and how to respond to situations safely and with respect to others. We feedback information to parents via the newsletter and display information on the notice board. Information is also posted on our website.

School Trips and Extended School Activities

School trips are managed in accordance with the West Sussex County Council Policy. Parents are regularly used to help in order for us to maintain the pupil: adult ratios. We hire coaches recommended by the LEA (Local Education Authority) and are able to park close to the school gates but not in the car park.

Staff Travel

Most staff drive to school as they do not live in close proximity to the sites. Any staff who live locally are encouraged to walk to school. Some staff car share or use public transport. All staff that bring their car to school have annual checks to ensure that their vehicles have the appropriate insurance and documentation. We have restricted parking on both sites so additional staff or visitors are asked to park in the street in accordance with local parking restrictions. There are restrictions on entry and exit times into the car park. Staff are also increasingly becoming more environmentally friendly/healthy and regularly cycle or walk to school.

Curriculum Links

Our assemblies are linked to Values. As part of this cycle, we timetable visits from the Community Police officer or other organisations to discuss Road Safety and keeping safe.

We also focus on 'Keeping Healthy' and links with the Science and PE curriculum areas focus on daily ways to improve lifestyle and fitness (including walking and cycling instead of using the car).

Our environmental topics in Geography discuss ways to improve our immediate environment and we talk about how we can reduce traffic etc as part of this and also to promote our bike/scooter area (for safe storage) As part of our community cohesion focus, we look at how we can help each other by cycling safely and adhering to rules (e.g. walking our scooters/bikes when on the school site).

'Transport' topics, when covered, look at different modes of transport, highlight traffic issues, and focus on road safety and the effects of transport on the environment.

Summary 2023- 25

Action	Timeline	Responsible	Outcome
To analyse the data from Walking to School	Review yearly	SD to input info into Mode shift stars login	Use data to feedback into targets on Mode shift stars.

To reduce the number of children coming to school by car.	Review yearly	Teaching staff and SD to input info into Mode shift stars login	Use data to feedback into targets on Mode shift stars and action those.
To encourage parent/carers to park safely in the appropriate spaces around both school sites and to be good role models of safe road crossing	Ongoing DS working with WSCC	Parents SLT to remind parents Other parents to report to police	There is responsible parking and road safety A fatality is avoided